

## **DISTRICT POLICY ACCESS**

Link: <http://lp.ctspublish.com/asba/public/lpext.dll?f=templates&fn=main-h.htm>

Follow the steps below to access policy:

- On left side of screen scroll to the bottom of listed schools and Click “Next”
- Scroll down until you find Page Policy Manual and Click “+”
- Select section of interest Click “+”
- Or “Select Search Form” by Clicking on drop down arrow (to search by a word or phrase)
- By selecting “Advance Search” a screen pops up on the right side for search options, type in a word or phrase, Click on the “search” icon and all policy will appear with the word or phrase in the policy
- Click the policy you are interested in and it will appear in the above screen